

Strategy and Resources Policy Committee

Tuesday 31 May 2022 at 2.00 pm

**To be held in the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Terry Fox
Councillor Julie Grocutt
Councillor Angela Argenzio
Councillor Douglas Johnson
Councillor Bryan Lodge
Councillor Joe Otten
Councillor Mick Rooney
Councillor Martin Smith
Councillor Richard Williams

PUBLIC ACCESS TO THE MEETING

The Strategy and Resources Policy Committee comprises 9 Members and has the following responsibilities:

- Cross-cutting responsibility for development and submission to Full Council for adoption of the Budget and Policy Framework
- Providing strategic direction to the operation of the Council by developing and recommending the Corporate Plan (including determination of the priorities set out therein) to Full Council and making decisions on cross-cutting policies and practice where such decisions are not reserved to full Council
- Responsibility for any issue identified as being of significant strategic importance or financial risk to the Council (which is considered to be by its nature cross-cutting)
- Responsibility for any policy matter not otherwise allocated to a Committee
- Considering reports which an Ombudsman requires to be published by the Council where it is proposed that the Council take the recommended action

Meetings are chaired by the Leader of the Council.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Policy Committee meetings and recording is allowed under the direction of the Chair. Please see the Council [website](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Policy Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last on the agenda.

Meetings of the Policy Committee have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting. The meeting rooms in the Town Hall have a limited capacity. We are unable to guarantee entrance to the meeting room for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the [website](#).

If you wish to attend a meeting and ask a question or present a petition, you must submit the question/petition in writing by 9.00 a.m. at least 2 clear days in advance of

the date of the meeting, by email to the following address:
committee@sheffield.gov.uk.

In order to ensure safe access and to protect all attendees, you will be recommended to wear a face covering (unless you have an exemption) at all times within the venue. Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting.

If you require any further information please email committee@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

STRATEGY AND RESOURCES POLICY COMMITTEE AGENDA
31 MAY 2022

Order of Business

- 1. Welcome and Housekeeping Arrangements**
The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements
- 2. Apologies for Absence**
- 3. Exclusion of the Press and Public**
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 7 - 10)
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 6. Retirement of Staff** (Pages 11 - 14)
Report of the Executive Director, Resources
- 7. Work Programme** (Pages 15 - 34)
Report of the Director of Legal and Governance

Formal Decisions

- 8. Our Sheffield: The Year Ahead**
Report of the Acting Chief Executive
- 9. Month 1 Monitoring, Financial Position and Budget Timetable**
Report of the Director of Finance and Commercial Services
- 10. Supporting Sheffielders Through the Cost-of-Living Crisis**
Report of the Director of Policy, Performance and Communications
- 11. Governance Arrangements for the Local Plan**
Report of the Executive Director, City Futures

Other Items

**NOTE: The next meeting of Strategy and Resources
Policy Committee will be held on Tuesday 5 July 2022
at 2.00 pm**

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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Report to Policy Committee

Author/Lead Officer of Report:

Abby Hodgetts, Principal Committee Secretary

Tel: 2735033

Report of: *Executive Director, Resources*

Report to: *Strategy and Resources Policy Committee*

Date of Decision: *31 May 2022*

Subject: *Staff Retirements*

| | | | | |
|---|-----|--------------------------|----|-------------------------------------|
| Has an Equality Impact Assessment (EIA) been undertaken? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| If YES, what EIA reference number has it been given? <i>(Insert reference number)</i> | | | | |
| Has appropriate consultation taken place? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| Has a Climate Impact Assessment (CIA) been undertaken? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| Does the report contain confidential or exempt information? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:- | | | | |
| <p><i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i></p> | | | | |

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Strategy and Resources Policy Committee:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

| Lead Officer to complete:- | | |
|----------------------------|---|--|
| 1 | I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required. | Finance: N/A |
| | | Legal: N/A |
| | | Equalities & Consultation: N/A |
| | | Climate: N/A |
| | <i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i> | |
| 2 | EMT member who approved submission: | <i>Eugene Walker</i> |
| 3 | Committee Chair consulted: | <i>Terry Fox</i> |
| 4 | I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1. | |
| | Lead Officer Name: <i>Mark Bennett</i> | Job Title: <i>Director of HR and Customer Services</i> |
| | Date: <i>23rd May 2022</i> | |

1. PROPOSAL

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

| <u>Name</u> | <u>Post</u> | <u>Years' Service</u> |
|--------------------------------|---|----------------------------------|
| <u>People Portfolio</u> | | |
| Julie Farrell | Deputy Head, Lydgate Junior School | 42 |
| Julie Pheasey | Clerical Officer, Pipworth Community Primary School | 21 |
| <u>Place Portfolio</u> | | |
| Howard Baxter | Principal Planning Officer | 32 |
| Jill Hurst | Head of Service - Investment and Maintenance | 38 |
| Zoe Mair | Principal Planning Officer - Conservation and Design | 39 |
| Brian Messider | Principal Planning Officer - Access | 29 |
| Glenn Walker | Responsive Repairs Team Leader, Housing Repairs Service | 44 |
| Craig Wild | Compliance Champion Electrician | 38 |

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Report to Strategy & Resources Committee Insert date

Report of: Gillian Duckworth, Director of Legal and Governance

Subject: Committee Work Programme

Author of Report: Abby Hodgetts, Principal Committee Secretary

Summary:

The Committee's Work Programme is attached at Appendix 3 for the Committee's consideration and discussion. This aims to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee.

Any changes since the Committee's last meeting, including any new items, have been made in consultation with the Chair, and the document is always considered at the regular pre-meetings to which all Group Spokespersons are invited.

The following potential sources of new items are included in this covering report, where applicable:

- Questions from the public (where notified sufficiently in advance)
- Petitions to this committee, including those referred from Council
- References from Council or other committees (statements formally sent for this committee's attention)
- A list of issues, each with a short summary, which have been identified by the Committee or officers as potential items but which have not yet been scheduled (the source of the items is specified)

The Work Programme will remain a live document and will be brought to each Committee meeting.

Type of item:

| | |
|---|----------|
| Reviewing of existing policy | |
| Informing the development of new policy | |
| Statutory consultation | |
| Performance / budget monitoring report | |
| Briefing paper for the Committee | |
| Other | X |

Recommendations:

1. That, with reference to issues raised in this report, consideration be given to any further additions or adjustments to the work programme presented at Appendix 3.
2. That the committee's work programme as set out in Appendix 3 be agreed.
3. That consideration be given to any further issues to be explored by officers for inclusion in part 6 of the next work programme report, for potential addition to the work programme

Background Papers:

Category of Report: OPEN

COMMITTEE WORK PROGRAMME
1.0 Prioritisation

1.1 For practical reasons this committee has a limited amount of time each year in which to conduct its formal business. The Committee will need to prioritise firmly in order that formal meetings are used primarily for business requiring formal decisions, or which for other reasons it is felt must be conducted in a formal setting.

1.2 In order to ensure that prioritisation is effectively done, on the basis of evidence and informed advice, Members should usually avoid adding items to the work programme which do not already appear:

- In the draft work programme in Appendix 3 due to the discretion of the chair; or
- within the body of this report accompanied by a suitable amount of information.

2.0 Member engagement, learning and policy development outside of Committee

2.1 Subject to the capacity and availability of councillors and officers, there are a range of ways in which Members can explore subjects, monitor information and develop their ideas about forthcoming decisions outside of formal meetings. Appendix 2 is an example 'menu' of some of the ways this could be done. It is entirely

appropriate that member development, exploration and policy development should in many cases take place in a private setting, to allow members to learn and formulate a position in a neutral space before bringing the issue into the public domain at a formal meeting.

2.2 Training & Skills Development - Induction programme for this committee.

| Title | Description & Format | Date |
|-------|----------------------|------|
| | | |
| | | |
| | | |

3.0 Public Questions

3.1 Any public questions to this meeting are listed here with officer commentary as appropriate:

1. A
2. B
3. C

4.0 Petitions

4.1 Any Petitions to this meeting are listed here with officer commentary as appropriate:

1. A
2. B
3. C

5.0 References from Council or other Committees

5.1 Any references sent to this Committee by Council or other committees since the last meeting are listed here, with officer commentary as appropriate:

1. A
2. B
3. C

6.0 List of other potential items not yet included in the work programme

6.1 The following issues have recently been identified by the Committee, its Chair or officers as potential items but have not yet been added to the proposed work programme. If a Councillor raises an idea in a meeting and the committee agrees under recommendation 3 that this should be explored, it will appear either in the work programme or in this section of the report at the committee's next meeting, at the discretion of the Chair.

| | |
|--|--|
| Topic | <i>[delete as appropriate from this column]</i> |
| Description | |
| Lead Officer/s | |
| Item suggested by | <i>Officer, Member, Committee, partners, public question, petition etc</i> |
| Type of item | <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> |
| (re: decisions) Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i> | |
| (re: decisions) Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i> | |
| Final decision-maker (& date) | <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer |
| Lead Officer Commentary | |

Appendix 1 – Menu of options for member engagement, learning and development prior to a formal decision

Members should give early consideration to the degree of pre-work needed before an item appears on a formal agenda.

All agenda items will anyway be supported by the following:

- Discussion well in advance as part of the work programme item at Pre-agenda meetings. These take place in advance of each formal meeting, before the agenda is published and they consider the full work programme, not just the immediate forthcoming meeting. They include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers
- Discussion and, where required, briefing by officers at pre-committee meetings in advance of each formal meeting, after the agenda is published. These include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers.
- Work Programming items on each formal agenda, as part of an annual and ongoing work programming exercise
- Full officer report on a public agenda, with time for a public discussion in committee

- Officer meetings with Chair & VC as representatives of the committee, to consider addition to the draft work programme, and later to inform the overall development of the issue and report, for the committee's consideration.

The following are examples of some of the optional ways in which the committee may wish to ensure that they are sufficiently engaged and informed prior to taking a public decision on a matter. In all cases the presumption is that these will take place in private, however some meetings could happen in public or eg be reported to the public committee at a later date.

These options are presented in approximately ascending order of the amount of resources needed to deliver them. Members must prioritise carefully, in consultation with officers, which items require what degree of involvement and information in advance of committee meetings, in order that this can be delivered within the officer capacity available.

The majority of items cannot be subject to the more involved options on this list, for reasons of officer capacity.

- Written briefing for the committee or all members (email)
- All-member newsletter (email)
- Requests for information from specific outside bodies etc.
- All-committee briefings (private or, in exceptional cases, in-committee)
- All-member briefing (virtual meeting)
- Facilitated policy development workshop (potential to invite external experts / public, see appendix 2)
- Site visits (including to services of the council)
- Task and Finish group (one at a time, one per cttee)

Furthermore, a range of public participation and engagement options are available to inform Councillors, see appendix 2

Appendix 2 – Public engagement and participation toolkit

Toolkit to follow.

Appendix 3 – Work Programme

| Meeting 1 | Tuesday 31 May | | | | | |
|---|---|---------------------------------|---|---|--|---|
| Topic | Description | Lead Officer/s | Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) | (re: decisions) Prior member engagement/ development required (with reference to options in Appendix 1) | (re: decisions) Public Participation/ Engagement approach (with reference to toolkit in Appendix 2) | Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer |
| Priority setting | Our Sheffield – our priorities for the year ahead and approach to developing the Corporate Plan | Eugene Walker / James Henderson | Decision | | Approach to public and staff participation in the development of the Corporate Plan will be outlined in the report | This Committee |
| Month 1 Monitoring, Financial Position and Budget Timetable | <i>This report brings the Committee up to date with the Council's financial position as at Month 1 2022/23. The report also seeks the Committee's agreement to a proposed budget timetable for the development of the 2023/24 budget.</i> | Jane Wilby | Monitoring | TBC – Committee briefing? | N/A | TBC |

| | | | | | | |
|-----------------------|---|-----------------|---|--|-----|----------------|
| Cost of Living Crisis | Responding to the Cost-of-Living Crisis | James Henderson | Decision or pre-decision policy development | | | |
| Local Plan | Roadmap for the development of the Local Plan during 2022/23 | Michael Johnson | Pre-decision policy development | | n/a | This Committee |
| Standing items | <ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Staff Retirements</i> • <i>Work Programme</i> • <i>Bi Monthly Disposals List</i> | | | | | |

| Meeting 2 | Tuesday 5 July | Time | | | | |
|-------------------------|---|----------------|--|--|--|--|
| Topic | Description | Lead Officer/s | Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> | <i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i> | <i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i> | Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer |
| Levelling Up prospectus | Prospectus setting out Sheffield's Levelling Up ambitions | Kate Martin | Decision or pre-decision policy development | | | This committee |
| LUF Round 2 | Levelling Up Fund round 2 bid submission | tbc | Decision | Written Briefing | TBC | Strategy and resources |

| | | | | | | |
|---|---|--------------------------|----------|------------------------|-----|---|
| | | | | | | (Finance sub cttee) - referenced in Transport, Regeneration and Climate Committee |
| Disposals Framework | Policy on disposal of Council property | Tammy Whitaker | Decision | All Committee briefing | TBC | This Cttee |
| Rural Estate Management Plan | Strategy for management of Council's Rural Estate and future work programme | Tammy Whitaker/Ruth Bell | Decision | All Committee briefing | TBC | This Cttee |
| Acquisition of Buildings in Attercliffe | Acquisition of Property in Attercliffe to support delivery of Levelling Up Fund | Alan Seasman | Decision | Written briefing | TBC | This Cttee |
| Centre for Child Health Technology | Decision to enter into agreement with Sheffield Children's Hospital Trust to enable delivery of Centre for Childhealth technology | Neil Jones | Decision | Written briefing | TBC | This Cttee |
| Castlegate | Disposal of Market Tavern and Mudfords | Alan Seasman | Decision | Written briefing | TBC | This Cttee |
| Parkwood Springs | Decision to enter into Agreement with Skyline Luge for the delivery of Regional visitor Attraction at Parkwood Springs | Alan Seasman | Decision | Written briefing | TBC | This Cttee |
| Barkers Pool Building | Decision on future of site | Tammy Whitaker | Decision | Written briefing | TBC | This Cttee - also referenced in Transport, |

| | | | | | | |
|--|--|---------------------------------|----------------------------|------------------|-----|---|
| | | | | | | Regeneration and Climate Committee |
| Land at Fitzwilliam St | Disposal of Freehold reversion at Swifts Autocare, Fitzwilliam street | Edwin Standbrook-Shaw | Decision | Written briefing | TBC | This Cttee |
| Land at Allen Street | Disposal of land at Allen Street | Alan Seasman | Decision | Written Briefing | TBC | This Cttee |
| Clough Dike, Deepcar, capital works, strategic mandate for direct SCC contribution | Currently significant ongoing revenue cost of emergency pumping, permanent capital solution a priority. OBC to Env Agency for Flood Risk GiA will be required to be matched by SCC funds. Highway and Parks collaboration needed | Tom Finnegan-Smith / James Mead | Referral to decision maker | TBC | TBC | Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee |
| Carbrook, Capital maintenance, Business cases (SCC & Env Agency) | Env Agency & SCC business cases for partnership funding to be submitted | Tom Finnegan-Smith / James Mead | Referral to decision maker | TBC | TBC | Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee |
| Item 1 | 2021/22 Outturn Report (i/cs Treasury Management Outturn and Collection Fund Reports) | Ryan Keyworth / Jane Wilby | Decision | | | This Committee |

| | | | | | | |
|----------------|---|----------------------------|---------------|--------------------------------------|---|----------------|
| Item 2 | Budget Monitoring Month 2 | Ryan Keyworth / Jane Wilby | Decision | | | This Committee |
| Item 3 | Capital Approvals Month 2 | Ryan Keyworth / Jane Wilby | Decision | | | This Committee |
| Item 4 | Medium Term Financial Analysis | Ryan Keyworth / Liz Gough | Decision | | | This Committee |
| Item 5 | Committee Budget Targets for 2023/24 | Ryan Keyworth / Liz Gough | Decision | | | This Committee |
| Item 6 | Race Equality Report – Sheffield City Council’s response | James Henderson | Decision | Pre-work with S&R Committee required | Public involvement in the REC has been substantial including open call for evidence and a series of public hearings to gather views and testimony | This Committee |
| Item 7 | Overview of Performance Management Arrangements | James Henderson | Post-decision | Pre-work with S&R Committee required | n/a | |
| Standing items | <ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Staff Retirements</i> • <i>Work Programme</i> • <i>Bi Monthly Disposals List</i> | | | | | |

| Meeting 3 | Tuesday 30 August | Time | | | | |
|----------------|---|----------------------------------|---|---|---|---|
| Topic | Description | Lead Officer/s | Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> | (re: decisions) Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i> | (re: decisions) Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i> | Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer |
| Item 1 | Budget Monitoring Month 4 including Month 3 Collection Fund Report | Ryan Keyworth / Jane Wilby | | | | |
| Item 2 | Capital Approvals Month 4 | Ryan Keyworth / Damian Watkinson | Decision | | | This Committee |
| Item 3 | Council Tax Support Scheme Review | Ryan Keyworth / Tim Hardie | | | | |
| Item 4 | Approval of Corporate Plan | James Henderson | Referral to decision-maker | | | Full Council |
| Item 5 | Quarterly overview of SCC performance | James Henderson | Post-decision | | | |
| Standing items | <ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Staff Retirements</i> • <i>Work Programme</i> • <i>Bi Monthly Disposals List</i> | | | | | |

| Meeting 4 | Wednesday 12 October | Time | | | | |
|-----------|--|----------------------------------|---|---|---|--|
| Topic | Description | Lead Officer/s | Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/monitoring) | <i>(re: decisions)</i> Prior member engagement/development required <i>(with reference to options in Appendix 1)</i> | <i>(re: decisions)</i> Public Participation/Engagement approach <i>(with reference to toolkit in Appendix 2)</i> | Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer |
| Item 1 | Budget Monitoring Month 5 | Ryan Keyworth / Jane Wilby | Decision | | | This Committee |
| Item 2 | Capital Approvals Month 5 | Ryan Keyworth / Damian Watkinson | Decision | | | This Committee |
| Item 3 | Committee Budget Proposals | Ryan Keyworth / Liz Gough | Decision | Each of the Policy Committees will need to have worked up their budget proposals in response to the Committee Budget | | This Committee |
| Item 4 | City Strategy | James Henderson / Diana Buckley | Referral to decision-maker | | Significant engagement activity with partners and communities underway | Full Council? |
| Item 5 | Approach to Engagement and Involvement | James Henderson | Decision | | | |

| | | | | | | |
|----------------|--|--------------|----------|--|--|--|
| Item 6 | Decision on Occupational Health Contract | Mark Bennett | Decision | | | |
| Standing items | <ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Staff Retirements</i> • <i>Work Programme</i> • <i>[any other committee-specific standing items eg finance or service monitoring]</i> | | | | | |

| Meeting 5 | Monday 5 December | Time | | | | |
|-----------|--------------------------------------|----------------------------|--|--|--|--|
| Topic | Description | Lead Officer/s | Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance / monitoring)</i> | <i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i> | <i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i> | Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer |
| Item 1 | Treasury Management 6-monthly report | Ryan Keyworth / Jane Wilby | Decision | | | This Committee |
| Item 2 | Budget Monitoring Month 7 | Ryan Keyworth / Jane Wilby | Decision | | | This Committee |

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| Item 3 | Capital Approvals Month 7 | Ryan Keyworth / Damian Watkinson | Decision | | | This Committee |
| Item 4 | 2023/24 Budget – Final Sign-off | Ryan Keyworth / Liz Gough | Referral to decision maker | Requires Policy Committee budget proposals to be complete – Includes the HRA Business Plan | | Full Council on 1 March (Budget Council) |
| Standing items | <ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Staff Retirements</i> • <i>Work Programme</i> • <i>[any other committee-specific standing items eg finance or service monitoring]</i> | | | | | |

| Meeting 6 | Tuesday 24 January | Time | | | | |
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| Topic | Description | Lead Officer/s | Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> | <i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i> | <i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i> | Final decision- maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer |

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| Item 1 | Budget Monitoring Month 8 | Ryan Keyworth / Jane Wilby | Decision | | | This Committee |
| Item 2 | Capital Approvals Month 8 | Ryan Keyworth / Damian Watkinson | Decision | | | This Committee |
| Standing items | <ul style="list-style-type: none"> Public Questions/ Petitions Staff Retirements Work Programme [any other committee-specific standing items eg finance or service monitoring] | | | | | |

| Meeting 7 | Wednesday 15 March | Time | | | | |
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| Topic | Description | Lead Officer/s | Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) | <i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i> | <i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i> | Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer |
| Item 1 | | | | | | |
| Item 2 | | | | | | |
| Standing items | <ul style="list-style-type: none"> Public Questions/ Petitions Staff Retirements | | | | | |

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| | <ul style="list-style-type: none"> • <i>Work Programme</i> • <i>[any other committee-specific standing items eg finance or service monitoring]</i> | | | | | |
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| Items which the committee have agreed to add to an agenda, but for which no date is yet set. | | | | | | |
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| Topic | Description | Lead Officer/s | Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> | <i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i> | <i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i> | Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer |
| Serviced Tenancies | Policy for the ongoing use of serviced tenancies and decision on future management and use and retention/disposal of associated properties | Tammy Whitaker/ Nathan Rodgers | Pre- decision policy development | All Committee briefing | | |
| Operational Depot Strategy | Strategy for optimisation of Council's operational | Tammy Whitaker/N | Pre- decision policy development | All Committee briefing | | |

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| | depots and decision on future management and use and retention/disposal of associated properties | athan Rodgers | | | | |
| City Centre Office Accommodation | Strategy for optimisation of Council's City centre office accommodation and decision future management and use and retention/disposal of associated properties | Tammy Whitaker/Nathan Rodgers | Pre- decision policy development | All Committee briefing | | |
| Locality Accommodation | Accommodation Strategy for locality based working and optimisation of Council's operational property portfolio. Decision on future management use/disposal and investment in locality property | Tammy Whitaker/Nathan Rodgers | Pre- decision policy development | All Committee briefing | | |
| Community Buildings and concessionary lettings | Policy for Community Buildings operated by SCC and let to third party groups including sessional lettings | Tammy Whitaker/Nathan Rodgers | Pre- decision policy development | All Committee briefing | | |
| UDV Phase 1, Loxley, "adoption" of Flood Defences (Early 2023) | On completion of Loxley scheme we will inherit a number of flood walls in the public highway, these will need to be integrated into Amey's contracts | Tom Finnegan-Smith / James Mead | Referral to decision maker | TBC | TBC | Strategy and Resources Committee - also referenced in Transport, Regeneration and |

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| | | | | | | Climate Committee |
| Blackburn Brook, Ecclesfield/Whitley Brook Flood improvements works OBC (Spring 2023) | On SYMCA Priority Flood Programme. OBC for works around flood risk areas in Ecclesfield Park. Collaboration with Parks over improvements to park, potential habitat and amenity benefits. Highway works to culverts. Partnership funding: Flood Risk Grant, SCC, Environment, Highway benefits, Strategic Mandate likely to be required | Tom Finnegan-Smith / James Mead | Pre-decision | Facilitated policy development workshop | TBC | Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee which Committee gets briefed/involved in the policy development? |
| Sheaf & Porter Flood Defence Project OBC (Summer 2023) | On SYMCA Priority Flood Programme. Potentially contentious options of parkland flood storage including Endcliffe park and Beauchief Golf Course, consultation in advance of OBC will be required. To be scoped Summer 2022, likely to need to brief committee late 2022? | Tom Finnegan-Smith / James Mead | Pre- decision policy development | Facilitated policy development workshop | TBC | Strategy and Resources Committee - also referenced in Transport, Regeneration and Climate Committee – which Committee gets briefed/involved in the policy development? |
| Budget Items | | | | | | |

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| Budget Monitoring Reports | | Jane Wilby | Monitoring | | | |
| Committee Budget Proposals | | Liz Gough | Pre decision – budget development | | | |
| Budget Sign Off | | Liz Cough | Decision | | | |
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| Item 2 | Ombudsman Annual Report (1/7/22) | | | | | |
| Item 10 | HR System - Renewal of contract (September?) | Mark Bennett | | | | |
| Item 11 | Organisational Health Update/Position Statement | Mark Bennett | | | | |
| Item 12 | Customer Experience (and Contact Centre Improvement) | Mark Bennett | | | | |
| Item 13 | Workforce Strategy (from 6-9 months time) | Mark Bennett | | | | |
| Item 14 | Future of Finance Systems | Ryan Keyworth | | | | |
| Item 15 | Future of Revs and Bens System | Ryan Keyworth | | | | |
| Item 16 | Digital Strategy (from 6-9 months time) | Mike Weston | <ul style="list-style-type: none"> Pre-decision (policy development) | | | This Committee |
| Item 17 | Funding of Legal Services (6 months time) | Gillian Duckworth | | | | |
| Item 18 | Change Programme (including review of 4 Change Projects) | Gillian Duckworth | | | | |

